

Minutes of the Meeting of Stainforth Parish Council held in Stainforth Village Hall on Tuesday, 20 October 2015 at 7.30pm.

Present: Cllrs Asher, Mills, Sharp and Warren. Also the Clerk, Mr P F Leng and Pc Dave Ridler of Craven Safer Neighbourhood Team.

1 To elect a Chairman

Cllr Sharp was elected Chairman of this meeting.

2 To receive the Chairman's Declaration of Acceptance of Office

Cllr Sharp's Declaration of Acceptance of Office was received.

3 To receive apologies - none

4 Code of Conduct - Localism Act 2011

a) To record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda - *none*

b) To consider any changes in members' register of interests - *none*

c) To consider any dispensations - *none*

d) Review of District Council's Code of Conduct for Members and also the Register of Members' Financial and Other Interests – to consider any comments or suggestions. The letter had been circulated and was discussed. The Council thought that the current arrangements were satisfactory and hence did not have any suggestions to make.

5 Casual Vacancy

a) To discuss co-option to fill the vacancy. Consideration was being given to this matter. The Council had been sorry to receive Cllr Fairweather's resignation some weeks ago. He had been a member since 6 December 2005 and his work on behalf of the Council would be much missed.

Resolved: That a suitable letter of appreciation be sent to Cllr Fairweather.

6 Policing

a) To receive the monthly report. Pc Ridler advised that there had been five incidents linked to Stainforth during the current month. He then mentioned that the current newsletter had been published. This highlighted again that many of our crimes are to insecure premises or have happened when property has been left unattended. **PLEASE LOCK UP AT NIGHT!**

7 To approve the Minutes of the Meeting of the Council held on Tuesday, 23 June 2015.

It was noted that Cllr Sharp had been reported as present when in fact he was not. The minutes were thus amended to reflect this.

Resolved: That the amended Minutes of the Meeting held on 23 June 2015 be approved and signed by the Chairman as a true and correct record.

8 Matters Arising

i) Council's representative on Settle & District Aid in Sickness Fund. Following enquiry, Mrs Hewitson had agreed to be the council's representative and her name had been forwarded to the Secretary. The Council was very appreciative of Mrs Hewitson's willingness to represent it.

Resolved: That a letter of appreciation be sent to Mrs Hewitson.

9 Defibrillator – to receive an update – training had been undertaken by Andy Blackburn and the Council was very grateful to him for agreeing to act as the Nominated Adviser. In case of need, members asked for the operation code. This would be provided by the Clerk.

10 Planning

a) To consider applications received

C/64/26T Change of use to single residential dwelling to include ancillary outbuildings in the curtilage of the site. Taitlands, Stainforth. It had not proved possible to respond to this application.

b) To note any decisions received

C/64/3G Siting of new oil storage tank (part retrospective). Ingle-Byre, Main Street, Stainforth. **Permission granted.**

c) To receive any planning correspondence and to decide on action as appropriate - none

11 Finance

i) To authorise payment of accounts, including the Clerk's remuneration and expenses for quarter ended 30.9.15 and repair of parish notice board, Little Stainforth, all as per schedule

Resolved: That payment of the accounts as per schedule be approved.

ii) Annual Audit for year ended 31 March 2015 – to receive the External Auditor's report. The report had been received. No matters requiring action had been reported to the Council

Continued/

11 Finance cont

- iii) Craven DC – to consider response to Budget Consultation 2016/17 – deferred till next meeting.
- iv) Precept 2016/17 - to discuss preparation. The Clerk advised that he would commence work on the budget shortly. An increase would be necessary as a result of the doubling in the cost in the supply of electricity to the street lights.

12 Parish Notice Board – Little Stainforth – to discuss its future use

The notice board was now back in place at Little Stainforth and agendas etc would once again be exhibited there. Cllr Asher remarked on the provision of items of information which as well as forming part of a news flyer, would benefit from being on the notice board. Such items included use of the grit spreader and the clerk remarked on the ready access of the notice board.

13 Settle Swimming Pool – to discuss promotion of waste paper collection in support of the pool

Cllr Asher, commenting on the restoration of the notice board, remarked on the collection of waste paper on behalf of the swimming pool and that mention of this in the news flyer would be helpful – as well on the notice board.

14 Transparency Code for Smaller Authorities – publishing of parish information

- i) To discuss introduction. The Clerk had circulated details of the changes to come into effect in 2017. The Transparency Code for Smaller Authorities (ie those with turnover not exceeding £25k), had been circulated to members. The current system of external audit would come to an end though internal audit would continue. To replace external audit, the Council was required to put the following data in the public domain:
 - All items of expenditure above £100
 - End of year accounts
 - Annual Governance Statement
 - Internal Audit Report
 - List of Councillor or member responsibilities
 - Details of public land and building assets
 - Draft Minutes
 - AgendasDisplay could be via village websites and the Clerk had enquired in this regard. However, Craven DC had already offered to display the required information – see item 14 (iii) below.
- ii) To discuss introduction of the Digital Transparency Fund – to assist parish councils fulfilling their obligations under the Transparency Code – noted.
- iii) To consider Craven DC's offer to publish parish documents on the Cravencdc.gov.uk website - see above.

Resolved: That arrangements be made with Craven DC for display of the required information.

15 Remembrance Sunday Service – 8 November 2015

- i) To discuss Council's formal representation

Resolved: That Cllr Warren would represent the Council.

- ii) To make arrangements for provision of Council's wreath – Clerk to enquire.

16 Superfast Broadband - to receive any further information – nothing to report

17 Public Contracts Regulations 2015

- i) To consider amendments to Council's Standing Orders. Advice had been received from NYCC regarding public works contracts in excess of £25k. These would require a change in procedure which could call for amendment to the Council's standing orders. The Council felt that this would not apply to Stainforth PC.

18 Street Lights

- i) To receive any reports for action – *none*. (The Clerk had requested the Council's contractor to turn the lights on again as usual).
- ii) To discuss operation of street light opposite Hollies Cottages.

The Council had been asked if it could ensure this street light could be switched on from 5am. This is not current practice.

Resolved: That there be no change in procedure, this relevant light being operated in common with the others.

- iii) Footway Lighting Maintenance – to discuss NYCC's offer of a maintenance contract

Resolved: That there be no change in the Council's maintenance arrangements.

19 Highways

- i) To receive any reports for action - 'Stainforth' sign on the approach to Stainforth on the B6479 from Settle was in need of re-erecting – to be reported.
- ii) NYCC – Highways Capital Programme 2016/17 – details of works on the B6479 received.

20 Repairs and Maintenance – to receive any reports for action – *none*.

21 To respond to correspondence received

- i) Craven Community & Voluntary Services – Good Neighbours Scheme. Cllr Asher advised that such a scheme already existed in Stainforth.
- ii) Yorkshire Dales Local Plan 2015 – 2030
- iii) North Yorkshire Fire & Rescue Service – consultation about proposals for change
- iv) Craven DC - invite to join in HM The Queen's 90th Birthday celebrations on 12 June 2015
- v) Yorkshire Dales Access Forum - Membership

Resolved: That all correspondence be received.

22 To receive any items of information

- i) Craven DC - Standards Committee – Appointment of Parish Representatives – noted.
- ii) YLCA Annual Review 2014/2015
- iii) North Yorkshire Rural Housing
- iv) Rural Action Yorkshire - advice of Annual Conference & AGM – East Keswick Village Hall – 24.10.15
- v) Ingleborough Dales Landscape Partnership – Stories in Stone - update
- vi) Julian Smith MP – advice of forthcoming surgeries
- vii) The Pensions Regulator – e-mail news
- viii) Craven DC - Parishes Liaison Group Meeting - 23.9.15

Resolved: That all items of information be received.

23 To arrange the date of the next meeting

Resolved: That the next meeting of the parish council be held in Stainforth Village Hall at 7.30pm on Tuesday, 24 Nov 2015.

There being no further business, the meeting was closed at 9.05pm

PFL 20.10.15

