

**Minutes of the Meeting of Stainforth Parish Council held in Stainforth Village Hall on Tuesday, 8 March 2016 at 7.00pm.** The public and the press were invited.

*Present:* Cllrs Asher, Blackburn, Mills, Sharp and Warren. Also, Mr Peter Leng, Clerk.

- 1 To elect a Chairman**  
Cllr Blackburn was elected Chairman.
- 2 To receive the Chairman's Declaration of Acceptance of Office**  
Cllr Blackburn's Declaration of Acceptance of Office was received.
- 3 To receive apologies - Pc David Ridler**
- 4 Code of Conduct - Localism Act 2011**
  - a) To record any Councillor's Disclosable Pecuniary Interest in relation to items on this agenda - *none*
  - b) To consider any changes in members' register of interests – *none*
  - c) To consider any dispensations - *none*
- 5 Superfast Broadband in Stainforth** – update – in the absence of advice, there was nothing further to report.
- 6 Policing**
  - a) To receive the monthly report. This had been received by e-mail and circulated to members. Fortunately, Stainforth had been clear of crimes during the last month though incidents had been reported in neighbouring parts of Craven. Livestock theft has become a national problem and the police are working hard with partnership agencies to counter it. Dogs worrying livestock on farmland in Craven, with the onset of the lambing season, all dog owners are warned to keep their dogs under proper control and are reminded of the consequences if they don't,
- 7 To approve the Minutes of the Meeting of the Council held on Tuesday, 9 February 2016**  
**Resolved: That the Minutes be approved and signed by the Chairman.**
- 8 Matters Arising** (information only)
  - i) Settle Area Freight Quality Partnership – to receive a report of the meeting held on 24 February 2016  
Cllr Blackburn had attended on behalf of the parish council. He reported as follows:  
Freight transport – Arcow Quarry at Helwith Bridge was closed from 30 June 2015 until 26 January 2016 to facilitate construction of railway sidings which are now complete. This will enable 300,000 tons of stone to be transported by rail with 150,000 tons being by road transport. A railhead will be constructed at Horton-in-Ribblesdale, but not until 2020. If the public have any concerns concerning the quarries, then these can be relayed via the Settle Quarry Action Line, telephone number **01729 860411**.
  - ii) Tour de Yorkshire - 29 April 2016 – major road resurfacing work is to be undertaken on the cycle route in preparation for the event and numerous road closures will be in place around Settle before and during the event. Full details are available on the Welcome to Yorkshire website.
- 9 Defibrillator** – to receive the monthly report. Cllr Blackburn had given the cabinet a clean but another was required following a fire at the location. Training – four volunteers are awaiting a training session.
- 10 Planning**
  - a) **To consider applications received**  
**C/64/73E** Part re-build and part conversion of existing agricultural buildings to relocate caravan site reception/shop, games room and provision of new café/restaurant, toilets, offices and store rooms, together with installation of solar panels (10KW) (retrospective). Knight Stainforth Hall, Caravan and Camping Park, Little Stainforth.  
**Resolved: No comment.**
  - b) **To note any decisions received**  
**C/44/116U** Variation of condition 7 of planning permission C/44/116G - to retain HGV movement times as 0630 – 1700 hours, Monday to Friday, and to cease HGV movements on Saturday mornings. Horton Quarry, Horton-in-Ribblesdale. **Permission granted.**
  - c) **To receive any planning correspondence and to consider response**
    - i) YLCA – advice of petition to give local councils the right to appeal planning decisions – the Clerk explained the reasoning behind this petition.  
**Resolved: No action.**
- 11 Finance**
  - i) To authorise payment of accounts, including the Clerk's monthly remuneration  
**Resolved: That payment of the Clerk's pay for March 2016, be approved.**
  - ii) To discuss provision of a grit bin – supply was awaited and would be discussed again at the next meeting.

**Continued/**

**11 Finance cont**

iii) To arrange the annual Internal Audit

**Resolved: That this be arranged for 4 May 2016.**

iv) To consider adoption of revised Model Financial Regulations 2016 – reviewed by the Clerk who advised that he would adapt them for the purpose of Stainforth PC and present them for approval at the next scheduled meeting of the council.

**12 The green at Little Stainforth**

a) To consider report of trees overgrowing boundary of neighbouring properties – the Chairman advised that he had viewed the trees and the Clerk had discussed matters with interested parties.

**Resolved: That Tree Tops Forestry be asked to survey the trees and advise the council of the options available, including costs.**

**13 Street Lights**

i) To receive any reports for action – the light numbered LP1 and situated next to the garage on Main Road was reported as being on all night – Clerk to report for action. Other faults reported during the month had been rectified.

**14 Highways**

i) To receive any reports for action. The cleaning of certain gullies was still outstanding. Employment of a lengthsman was discussed and the Clerk undertook to obtain information in this regard.

**15 Repairs and Maintenance**

i) To receive any reports for action - *none*

ii) To discuss mowing of village greens including grass verges at the Hollies. These had been maintained by a parishioner for many years and because of advancing years, he had advised that he wished to give up this voluntary work. The Council was very grateful for the work undertaken on its behalf and recorded its appreciation. The Council was advised that the work would henceforth, be undertaken by another volunteer who already cuts grass on behalf of the parish.

**16 To discuss storage of the Council's records**

The Clerk reported that storage of the councils records was reaching capacity. Much of the material had not been used for many years. This was discussed, the archival storage of certain records, eg Minutes, financial records and other recurring items being regarded as important and their retention and availability could not be compromised, indeed the Minutes had, by law, to be preserved in perpetuity. The Clerk undertook to examine the material and to produce a list of items for disposal and retention, in time for the next meeting.

**17 To respond to correspondence received**

i) Craven DC - invite to attend Parishes Liaison Meeting on Wednesday, 16 March at 6.30pm – noted and received.

ii) NALC – Advice of Digital Councils Event – London – 18 May 2016 – noted and received.

iii) Stories in Stone

a) Local Supporters Group meeting – Clapham Village Hall - Tues, 15.3.16 at 6.30pm – noted. Advice received to the effect that the two vacancies on the LSG have now been filled by Dr Stephen Ward as Chairman and Ms Carol Howard as a Representative.

b) Heritage Grants Scheme – noted.

c) Thorns Archaeological Project – advice that volunteers are required to dig into Ingleborough's past. Those interested to contact the Yorkshire Dales Millennium Trust.

iv) Tower Mint – presentation of solid gilding medal to mark HM Queen's 90<sup>th</sup> Birthday – received.

v) Yorkshire Dales Leader Decision Making Body – advice of vacancy to represent micro and small business sector on behalf of the area. Applications have to be submitted by 24 March 2016

**18 To receive any items of information**

i) NALC – Funding & Grants Bulletin – 19.2.16

**Resolved: That all items of information be received.**

**19 To arrange the Annual Parish Meeting**

**Resolved: That this be held in Stainforth Village Hall on Tuesday, 19 April 2016, at 7.00pm.**

**20 To arrange the date of the next meeting of the parish council**

**Resolved: The next ordinary meeting of the Parish Council would be held in Stainforth Village Hall on Tuesday, 19 April 2016, immediately after the Annual Parish Meeting but not before 7.15pm.**

There being no further business, the meeting was closed at 8.35pm.

