

Minutes of the Annual Meeting of the Stainforth Parish Council held in Stainforth Village Hall on Tuesday, 16 May 2017 at 7.00pm. The public and press were invited.

Present: Cllrs Blackburn (Chairman), Sharp (Deputy Chairman), Asher, and Warren. Also the Clerk and one parishioner, Mr Alan Otway, who had expressed an interest in being co-opted to fill the vacancy on the Council.

1 To elect a Chairman

Cllr Blackburn was re-elected Chairman of the Council.

2 To receive the Chairman's Declaration of Acceptance of Office

Cllr Blackburn's Declaration of Acceptance of Office was received.

3 To receive apologies - none

4 To elect a Deputy Chairman

Cllr Sharp was – re-elected Deputy Chairman.

5 Casual Vacancy – to consider co-option

Cllr Blackburn (Chairman), introduced Mr Alan Otway who, as mentioned above, was interested in joining the Council. Though only recently moved into the village, he fulfilled the eligibility requirements and his co-option was discussed.

Resolved: That Mr Alan Otway be co-opted on to the Parish Council.

The necessary Consent to Co-option form was handed to Cllr Otway for completion and return, and his Declaration of Acceptance of Office was received. The Code of Conduct and Register of Interests form was also handed to Cllr Otway. Copies of the Council's Standing Orders and Financial Regulations would be forwarded shortly.

6 Code of Conduct - Localism Act 2011

- i) Register of Financial and Other Interests; Gifts and Hospitality – to consider any changes in members' Register of Interests - *none*
- ii) To record any Councillor's Disclosable Pecuniary Interest in relation to items on this agenda - *none*
- iii) To consider any dispensations - *none*

7 Councillors and representatives/trustees to outside bodies

- i) Settle & District Aid in Sickness Fund - to appoint a representative

Resolved: That Mrs Mary Hewitson be re-appointed and invited to continue.

- ii) Yorkshire Local Councils Associations - branch meetings; to appoint two Councillors to attend and to represent the Council as voting representatives at those meetings. Unfortunately, because of various commitments, no members of the Council felt able to volunteer their services on this occasion.

8 To consider payment of subscriptions to be paid annually

Resolved: That the following subscriptions be renewed for a further year:

Yorkshire Local Councils Associations

Open Spaces Society

At the last meeting, the Council had decided to become a member of the Yorkshire Dales Society and continuing membership would thus be considered again in the usual way, next year.

9 To receive a list of assets held by the Council (Asset Register)

This had been circulated previously.

Resolved: That the Asset Register be received.

10 Policing

- i) To receive the monthly report – received and circulated. The following items were of note:
2.4.17 – report of motor bike accident caused by diesel spillage on B6479.
13.4.17 – report of fatality on local farm. (Cllr Blackburn referred to the local defibrillator)
With summer approaching, the police stressed security whilst in the garden & home, for security advice check - www.northyorkshire.police.uk
Report of incidents – Urgent 999 & Non Urgent 101
Non-emergency email: general.enquiries@northyorkshire.pnn.police.uk
Anyone interested in signing up to Craven Community messaging then please visit - www.northyorkshirecommunitymessaging.org
- ii) Police & Crime Commissioner for North Yorkshire - to receive the monthly Newsletter – circulated.

11 To approve the Minutes of the Meeting held on Tuesday, 11 April 2017

Resolved: That the Minutes be approved and signed by the Chairman as a true and correct record.

12 Matters Arising

- i) Packhorse Bridge – update – inspected again and being monitored
- ii) Tree in Stainforth car park - update – now removed.
- iii) Yorkshire Dales Society – acknowledgement of Affiliate Membership – received.

Continued/

13 To receive the Minutes of the Annual Parish Meeting held on Tuesday, 11 April 2017

Resolved: That the Minutes of the Annual Parish Meeting be received.

14 Planning

a) **To consider applications received - none**

b) **To note any decisions received – none**

C 64/114A Use of existing integral garage as additional living accommodation and erection of detached garage and car port, Nook House Farm, Stainforth. **Permission granted.**

c) **To receive any planning correspondence - none**

15 Finance

i) To authorise payment of accounts as per schedule, including Clerk's remuneration for May, 2017

Resolved: That payment of the accounts and Clerk's remuneration for May 2017, be approved as per schedule.

ii) Transparency Code for Smaller Authorities – to confirm submission of Funding Application Form

Resolved: That submission of the completed application form be approved.

iii) Open Spaces Society 'Good causes, green causes – and how to fight for them' – to consider donation

Resolved: No action.

iv) Council's insurance – to receive information from the Council's broker and to consider renewal.

The Council had renewed its general insurance cover last year on the basis of a three-year long Term Agreement. Renewal was due on 1 June 2017 in the sum of £316.48

Resolved: That the renewal premium be paid.

v) Good Councillor's Guide 2017 – to consider purchase of copies. The Guide is available electronically hence it was left to Members to download their own.

vi) UK2 – advice of change of domain registrar upon renewal – to discuss future registration.

Resolved: That the Council consents to change of domain registrar.

16 Street Lights

a) To receive reports of any defects for action – none other than request for the summer switch-off which had already been dealt with by the Clerk.

17 Highways

i) To discuss traffic issues relating to Dog Hill

Cllr Blackburn reported that since the re-opening of the Packhorse Bridge, four caravans had had to be rescued as they were unable to negotiate the bridge. Cllr Asher also reported that a supermarket vehicle had also had to be re-directed out of the roadway.

Resolved: That these events be reported to NYCC, Highways, and that improved signage, visible from both directions on the B6479, be provided to inform drivers that vehicles over certain dimensions, yet to be determined, be prohibited from using the road.

ii) To discuss traffic and parking issues in the vicinity of Goat Lane

Resolved: That the correspondence be forwarded to Highways with a request for action as appropriate.

iii) To receive any reports for action – none. (Cllr Sharp enquired about the potholes which he reported last month and the Clerk undertook to chase the report).

iv) NYCC - Consultation – North Yorkshire Permit Scheme - to consider any response – received – no action.

18 Repairs and Maintenance

a) To receive any reports for action - none

19 To respond to correspondence received - none

20 To receive items of information

i) Craven DC - Le Petit Depart Cycle Event 2017

ii) Settle Stories – Festival of Happiness, Saturday, 27 May 2017

iii) Allotments - it was reported that one allotment was not being attended to as required by the tenancy agreement – Clerk to check.

Resolved: That the items of information be received.

21 To arrange the next meeting of the Parish Council

Resolved: That the next scheduled meeting of the Parish Council be held in Stainforth Village Hall on Tuesday, 13 June 2017 at 7.00pm.

There being no further business, the meeting was closed at 8.20pm.