

Present: Cllrs Blackburn (Chairman, Sharp, Asher and Otway. Also, the Clerk.

1 Apologies – Cllr Warren and County/District Cllr R C Welch

2 Code of Conduct - Localism Act 2011

- a) To record any Councillor's Disclosable Pecuniary Interest (DPI) and Other Interests in relation to items on this agenda - *none*
- b) To consider any changes in members' register of interests - *none*
- c) To consider any dispensations - *none*

3 To approve the Minutes of the Annual Meeting of the Council held on Tuesday, 16 May 2017
Resolved: That the Minutes be approved as a true and correct record and signed by the Chairman.

4 Matters Arising

- i) Transparency Fund for Smaller Authorities – submission of application and website enquiries. The Clerk reported that an application in the sum of £2823.90. had been submitted and the outcome was awaited.
- ii) Castleberg Hospital – update received.

5 Policing

- i) To receive the monthly report. No recent report received.

6 Finance

- i) To authorise payment of accounts as per schedule, including the Clerk's remuneration for June, 2017, and his expenses for the quarter ended 30 June 2017

Resolved: That payment of the accounts and the Clerk's pay for June be approved; also payment of his quarterly expenses in the sum of £243.76

- ii) Moneysoft – to approve renewal of Payroll Manager software for 12 months to 30 June 2018

Resolved: That renewal of the payroll software be approved in the sum of £78 inc VAT.

- iii) Registration of domain name stainforthpc.org.uk

Resolved: That registration of the domain name stainforthpc.org.uk be approved including payment of the fee of £1.20 inc VAT for the year.

The Clerk updated the Council on his enquiries to date regarding the future operation of the village website.

- iv) Settle Area Swimming Pool – advice of new charitable status – receipt to be acknowledged.

- v) To revise the bank mandate and to pass the following resolution:

- i) That bank accounts be continued with HSBC Bank plc (the Bank) and the Bank is authorised to:
 - a) pay all cheques and other instructions for payment signed on behalf of the Council by any two members of the Council for the time being as listed on the Mandate whether any account of the Council is in debit or credit.
 - b) deliver any item held on behalf of the Council by the Bank in safe keeping against the written receipt or instruction of any two members of the Council for the time being as listed on the Mandate; and
 - c) accept the signatures of any two members of the Council for the time being as fully empowered to act on behalf of the Council in any transaction with the Bank.
 - d) accept the signatures of any two members of the Council for the time as fully empowered on behalf of the Council to enter into at any time(s) and agreement(s) for or relating to electronic and/or telephone banking service of any kind whatsoever ('Services'), and to delegate (including the power to sub delegate) the operation of the Services and the Council acknowledges that the Bank shall be entitled to act upon instructions received in respect of the Services until notified otherwise in writing by the Council.
- ii) That the Council agrees that any debt incurred to the Bank under this authority shall in their absence of written agreement with the Bank to the contrary be repayable on demand.
- iii) That the Proper Officer is authorised to supply the Bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the Council, and that the Bank may rely on such lists.
- iv) That these resolutions be communicated to the Bank and remain in force until changed by resolution of the Council and a copy, certified by the Chairman and the Proper Officer is received by the Bank.
- v) That the Council accepts the account/s and banking relationship with the Bank will be governed by and subject to the Business Banking terms and Conditions (a copy of which has been provided) as amended from time to time with any terms and conditions in respect of specific products and services requested by the Council from time to time.

Resolved: That revision of the bank mandate be approved.

7 Craven District Council – Standards Committee – Replacement of Parish Representatives

To consider nomination – there were no nominees on this occasion.

8 Planning

- a) To consider applications received - *none*
- b) To note any decisions received - *none*
- c) To receive any planning correspondence and to consider response – *none*

Continued/

9 Holly House, Stainforth – Right of Way

- a) To consider correspondence received and to discuss any further action. The Clerk reported receipt of the recent advice from YDNPA. There seems to be a difference of opinion as to what constitutes a right of way. Cllr Warren had been involved in this matter originally and as she was absent from this meeting, it was decided to defer further discussion until the next meeting.

10 Street Lights

- i) To receive any reports for action – none. However, it was reported that, following an operation, the contractor was presently unable to carry out his work without assistance. This matter would be included on the agenda for the next scheduled meeting of the Council.

11 Highways

- i) To receive any reports for action - *none*
ii) NYCC – urban highway grass cutting – advice received that NYCC would pay the sum of £33.20 in respect of grass cutting carried out by the parish.

Resolved: That this sum be paid over to the Environment Group.

- iii) Dog Hill Brow – drivers are being directed down this road by GPS devices and problems are being caused as a result. Some vehicles have had to be ‘rescued’ and the matter has already been reported to the highway authority. There has not been any response to date and members felt that something should be done to make the signage clearer.

Resolved: That the following form of words should be put to Highways in order to make the warning clearer: ‘NO ACCESS FOR CARAVANS OR MOTORHOMES’.

12 Repairs and Maintenance

- i) To receive any reports for action - *none*

13 To respond to correspondence received

- i) YLCA/NALC - Reform of Data Protection Legislation and introduction of the General Data Protection Regulations – circulated and noted.
ii) YDNPA - Parish Forum – advice of the Autumn Meeting – circulated and noted.
iii) Drystone Walling – advice from Mr Tom Swinhoe – circulated – no action.
iv) Seafarers UK – advice of Merchant Navy Day - 3 September 2017 – circulated.
v) Stainforth Force – press article – circulated

Resolved: That all items of correspondence be received.

14 To receive any items of information - circulated

Resolved: That all items of information be received.

15 To arrange the date of the next meeting of the parish council

Resolved: That the next scheduled meeting of the Parish Council be held in Stainforth Village Hall on Tuesday, 11 July 2017 at 7pm.

There being no further business, the meeting was closed at 8.00pm.

**PFL
13.6.17**

