

**Minutes of the Meeting of Stainforth Parish Council held in Stainforth Village Hall on Tuesday, 14 November, 2017 at 7.00pm.** The public and the press were invited and Parishioner Participation was at 7.00pm.

*Present:* Cllrs Sharp, Otway & Warren. Also the Clerk, Mr P F Leng and one parishioner.

In the absence of Cllr Blackburn, Chairman, Cllr Sharp was elected Chairman of this meeting and his Declaration of Acceptance of Office was taken.

During parishioner participation, there was comment on damage sustained by the green in front of Stainforth House.. This had been caused by a coach and in conjunction with the coach owners, arrangements were being made to have the ground restored. It was noted that a tree near the stepping stones had been cut back as it was interfering with telephone wires and that a path in the vicinity, had been tidied up by a volunteer. The council had expressed its appreciation.

**1 Apologies** - received from Cllr Blackburn and the local police.

**2 Code of Conduct - Localism Act 2011**

- a) To record any Councillor's Disclosable Pecuniary Interest (DPI) and Other Interests in relation to items on this agenda - *none*
- b) To consider any changes in members' register of interests - *none*
- c) To consider any dispensations - *none*

**3 To approve the Minutes of the Meeting of the Council held on Tuesday, 10 October 2017**

**Resolved: That the Minutes be approved as a true and correct record and signed by the Chairman.**

**4 Matters Arising** (information only)

- i) Castleberg Hospital – nothing to report

**5 Policing**

- i) To receive the monthly report. One incident only, a walker having sustained a lower leg injury and who was attended to by the Cave Rescue Organisation.

**6 Finance**

- i) To authorise payment of accounts as per schedule, including the Clerk's remuneration for November, 2017 and repair of street lights, £381.55 and purchase of laptop computer, £299.99 both inclusive of VAT.

**Resolved: That payment of the accounts and the Clerk's November remuneration, be approved as per the schedule.**

- ii) Transparency Fund for Smaller Authorities – to approve Clerk's claim for preparatory work undertaken to date. This amounted to £226.21 (gross) in respect of 20.5 hours work to 31 October 2017.

**Resolved: That payment be approved.**

- iii) To consider quotations for repairs to greens. As only one had been received to date for the green in question, another is to be sought. Upon receipt, both are to be forwarded to the owners of the coach which caused the damage.

- iv) Craven DC – Parish Elections, 2018. To note advice from CDC of estimated costs of £509 if election is contested and £125 if it is not, and to bear these in mind when computing the budget/precept for 2018/19 – noted.

- v) YLCA – to note rise in membership subscription fees for 2018/19 – noted.

- vi) Donations – to consider any revision for 2018/19

**Resolved: That the level of donations should remain unchanged for 2018/19.**

- vii) To review allotment rents receivable.

**Resolved: That the allotments rents remain at their current level for 2018/19.**

- viii) To consider the budget and precept for 2018/19 – discussed.

**Resolved: That the budget be approved and the Precept set at £8040 for 2018/19.**

- ix) The Pensions Regulator - to note increase in minimum contributions from 6 April 2018 – noted, the Council not being affected at this time.

- x) HSBC Bank plc – changes to terms and conditions – received and noted.

**7 Planning**

- a) **To consider applications received** - *none*

- b) **To note any decisions received** - *none*

- c) **To receive any planning correspondence and to consider response** - *none*

**8 Superfast Broadband**

- a) To receive any recent information on progress to date. Cllr Sharp reported that superfast broadband was now available in Stainforth and subscribers should apply to their respective ISPs. The Clerk undertook to place a notice on the notice board to this effect.

**Continued/**

**9 Street Lights**

- i) To receive any reports for action – *none*.

**10 Highways**

- i) To receive any reports for action - *none*  
ii) Traffic sign at Goat Lane – to discuss response from NYCC. Noted, but that Highways be requested to relocate the signs nearer the junction, where they will be more readily observed.

**11 Repairs and Maintenance**

- i) To receive any reports for action - *none*

**12 To respond to correspondence received**

- i) Craven DC – Governance Review - Consultation  
ii) YDNPA – Management Plan - Annual Forum, Ingleton - 23.11.17 – 13.00-16.00  
iii) Commons Act 2006 – Common Land Registers Update – letter received from NYCC on day of meeting and Clerk had discussed this with the respective department. Clarification had been forthcoming; no action required by the Parish Council at this time.

**Resolved: That the correspondence be received.**

**13 To receive any items of information**

- i) NYCC - Craven Area Committee – advice of meeting on 9.11.17 – noted.  
ii) Craven DC – Parishes Liaison Meeting – 21.9.17 – briefing documents on Community Housing Fund and Data Protection reform. Also, advice that next meeting will be held on 21 March 2018 – noted.  
iii) Wheels2Work – notice displayed.  
iv) Came & Company – email 'Council Matters 2017' - circulated.  
v) Community First Yorkshire – email Rural News Oct 2017- circulated.  
vi) Clerks & Councils Direct November 2017 – circulated.  
vii) General Data Protection Regulations – noted.  
viii) Mr Paul Bainbridge – General Maintenance – receipt reported.  
ix) Citizens Advice Craven – Name change – noted.  
x) NYCC - Freight Quality Partnership – Driver Information Sheet – circulated.

**Resolved: That all items of information be received.**

**14 To arrange the date of the next meeting of the parish council**

**Resolved: That the next meeting of the Parish Council be held in Stainforth Village Hall on Tuesday, 12 December 2017 at 7.00pm.**

There being no further business, the meeting was closed at 7.48pm

**PFL**  
**14.11.17**

